

LSCM 6001 GREEN WORKSHOP

I. KEY INFORMATION

Class Meeting: Thursday 9:30 – 12:20PM
Location and Instruction mode: BLB 150K; face-to-face
Instructor: Dr. Brian Sauser, Professor
Email: brian.sauser@unt.edu
Office hours: by appointment

II. OVERVIEW

A. DESCRIPTION

This workshop, called the GREEN (Guidance for Research, Educational Effectiveness and Networking) workshop, is devoted to exploring conceptual, substantive and methodological issues related to being a scholar in logistics, supply chain, and operations management. Workshop topics will include a variety of PhD related issues including clearing major hurdles in the program, how to publish in top tier journals, preparation for the professoriate, as well as special research topics, to networking issues including, career paths, navigating the job market, meeting top scholars in the field, and providing opportunities for students to present their research for feedback.

B. FORMAT

While you've likely had a great deal of structure throughout your academic career to date, this course is flexible, interactive and designed to take you behind the curtain of a PhD to reveal the unstructured yet highly productive world in which professors thrive. This course is designed more as a seminar or even conversational workshop, however, attendance and participation will be graded, and thus, mandatory. Participation will help you to:

- Discover what it takes to be a successful PhD student
- Learn how to become a successful scholar who creates cutting-edge knowledge in your field
- Prepare for a successful career as a professor and ease major academic career transitions

III. PERFORMANCE EXPECTATIONS AND GRADING

A. PERFORMANCE CRITERIA

Attendance: Attendance is mandatory. No exceptions. Two or more absences per semester will result in a failing grade.

Participation: Participation is expected and constitutes a graded component of the course. Participation is a subjective evaluation of your performance which includes meaningful comments, asking insightful questions during discussions and presentations, being attentive throughout, or completing materials in preparation for the next class.

Research Presentation: During the semester, students will be asked to present their current research. This will be a 15-minute presentation to explain your topic, theory, contribution and proposed methods.

B. GRADING SCALE

<u>Performance Criteria</u>	<u>Points</u>
Attendance	50
Participation	100
Research Presentation	50

<u>Grade</u>	<u>Points</u>
A	180-200
B	160-179
C	Unacceptable
D	We Have a Major Issue
F	Why are you pursuing a PhD

IV. TIMELINE AND TOPICS

Class Date	Topic
1 – Sept 1	Introduction <ul style="list-style-type: none"> • Why a PhD? • What are the expectations of a PhD student? • What are the PhD program requirements? • How is a PhD different from lower-level degrees? • How is our PhD program different from others?
2 – Sep 8	Authorship and Publication <ul style="list-style-type: none"> • Authorship • Responsible Publishing • Improper Practices • Publication Quality and Journal Rankings • Publication Portfolio Management
3 – Sep 15	Plagiarism <ul style="list-style-type: none"> • Types of Plagiarism • Self-Plagiarism • Copyrights • The Lesser Crimes of Writing
4 – Sep 22	Peer Review <ul style="list-style-type: none"> • Types and Formats • Meeting Deadlines • Assessing Quality • Judging Importance • Preserving Confidentiality • Making Decisions

Class Date	Topic
5 – Sep 29	Finding Ideas and Collaboration <ul style="list-style-type: none"> • How do you get ideas? • How do you translate ideas into fruitful projects? • How do I know it's a good idea? • How do I work with professors? • Collaboration with Departments, Colleges, Other Universities, Industry • Collaboration Management and Tools • Confidentiality
6 – Oct 6	What is Research <ul style="list-style-type: none"> • Why do we do it? • The role of research in society • How and Why to perform a good literature review (and types) • Applied vs Basic Research • What is Theory and Why is it Important (or Not)
7 – Oct 13	TBD
8 – Oct 20	Responsibilities, Relationships and What's Next <ul style="list-style-type: none"> • RA/TA responsibilities • Research Environment • Supervision and Review • Navigating departmental politics • Transitioning from student to faculty • A day in the life of a professor • Being on committees • Getting tenure
9 – Oct 27	Building a CV <ul style="list-style-type: none"> • Contact Information • Summary of Qualifications • Education • Licenses and Certifications • Experience • Publications • Presentations and Papers • Honors and Awards • Grants • Community Service • Professional Affiliations • References • Additional Sections
10 – Nov 3	Finding a Job <ul style="list-style-type: none"> • WhoWentWhere for Supply Chain • The Timeline • Conferences and Networking • What to expect on the Job Market • Application Package • How to Handle Interviews, Campus Visits, and Negotiating

Class Date	Topic
11 – Nov 10	Conferences, Travel Policy and Procedures
12 – Nov 17	The Next 30 Years <ul style="list-style-type: none"> • The Life-Work Balance • What does an academic career path look like? • What are career options? • Building a (research) Brand • Research vs Administration
13 – Nov 24	NO CLASS
14 – Nov 31	Research Presentations
15 – Dec 8	Research Presentations

V. CLASSROOM MANAGEMENT ISSUES

A. ACADEMIC INTEGRITY

The G. Brint Ryan College of Business takes academic honesty seriously. Ethics and integrity are important business values, essential to building trust and adhering to both professional and legal standards. Academic dishonesty destroys trust, damages the reputation and the value of the degree and is unacceptable.

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Some specific examples of academic integrity violations include cheating, plagiarism, or inappropriate assistance on examinations, homework, and research papers and case analyses. Your work must be entirely your own. When working on assignments, you should not discuss your work with others unless approved by the course professor. Group assignments should only be discussed with members assigned to your group, and all group members may be held accountable for known academic integrity violations in a group assignment.

Another example of academic dishonesty is improper attribution. You must quote or footnote all outside sources used when preparing your assignments. Copying or using material from any source prepared by or previously submitted by others, at UNT or other institutions, or downloaded from the Internet, is plagiarism. Unless directed otherwise in an assignment, large scale “cutting and pasting” from other sources, even if properly footnoted, is also considered as plagiarism. You should synthesize this material in your own words and provide a footnote.

I will specify what materials, if any, may be used on the tests and exams. Using materials other than those permitted, talking with other individuals during the exam, individuals exchanging information about an exam when one has taken the exam and the other has not, or copying or using material from another individual’s exam is academic dishonesty and will result in an academic referral or penalty. The use of online assistance, group chat, cell phones, smart watches, and similar tools during exams is not

allowed for any reason unless specifically permitted. No portion of an exam may be copied or photographed without permission.

Students are expected to conduct themselves in a manner consistent with the University's status as an institution of higher education. A student is responsible for responding to an academic dishonesty report issued by an instructor or other University official. If a student fails to respond after a proper attempt at notification has been made, the University may take appropriate academic actions in the absence of the student.

B. OFFICE OF DISABILITY ACCESS

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course.

You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation via email attachment, during faculty office hours, or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <https://disability.unt.edu>. You may also contact ODA by phone at (940) 565-4323.

C. COVID-19 POLICY AND CLASS ATTENDANCE

While attendance is required as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

D. POLICY ON FACE COVERINGS:

Face coverings are encourage but not required in all UNT facilities. If you are unable to wear a face covering due to a disability, please contact the Office of Disability Access to request an accommodation.

UNT face covering requirements are subject to change due to community health guidelines. Any changes will be communicated to you by me.

E. ASSIGNMENT POLICY

All due dates for each assignment can be found on this Syllabus. Please ensure that your submission via Canvas is in fact posted. I will be using Turnitin or similar software for assignment submission to check for plagiarism.

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324 and obtain a ticket number, as well as email me ASAP. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

F. REQUIRED HARDWARE AND SOFTWARE

Microsoft Office Suite® and Adobe PDF Reader are the official software packages for this class. You are enrolled in a College of Business class therefore, you may obtain a free-of-charge copy at <https://cob.unt.edu/students/microsoft-campus-licensing-agreement>. Do not send me assignments in Pages®, Word Perfect®, or linked to Google Docs®.

You will also need access to a Windows or Apple compatible PC/ Tablet/ Smartphone connected to an electrical source and the Internet. Additional requirements include a screen, web cam, microphone, keyboard, mouse, speakers, printer, and video codec software. Most computers less than five years old have the necessary codec software. Campus access labs are also fully equipped.

VI. ADDITIONAL NOTES

A. EMERGENCY EVACUATION PROCEDURES FOR BLB

Severe Weather In the event of severe weather, all building occupants should immediately seek shelter in the designated shelter-in-place area in the building. If unable to safely move to the designated shelter-in-place area, seek shelter in a windowless interior room or hallway on the lowest floor of the building. All building occupants should take shelter in rooms 055, 077, 090, and the restrooms on the basement level. In rooms 170, 155, and the restrooms on the first floor.

Bomb Threat/Fire In the event of a bomb threat or fire in the building, all building occupants should immediately evacuate the building using the nearest exit. Once outside, proceed to the designated assembly area. If unable to safely move to the designated assembly area, contact one or more members of your department or unit to let them know you are safe and inform them of your whereabouts. Persons with mobility impairments who are unable to safely exit the building should move to a designated area of refuge and await assistance from emergency responders. All building occupants should immediately evacuate the building and proceed to the south side of Crumley Hall in the grassy area, west of parking lot 24.